

**MINUTES
OF THE MARSHALL COUNTY ELECTION BOARD
APRIL 4, 2017**

The Marshall County Election Board met in a regular meeting at 6:30 p.m. in Room 301 of the Marshall County Courthouse. Advance notice of the meeting was performed by filing a written notice with the County Clerk on October 11, 2016, at 11:10a.m., and by posting an agenda at the County Election Board office on March 15, 2017, at 10:00 a.m. One copy each of the notice and agenda is attached.

The following members were present: Pat Bell –Chairman, Mary Ann Williams-Vice-Chairman and LaRue Wilhite - Secretary.

The meeting was called to order by Ms. Bell at 6:30 p.m.

BUSINESS CONDUCTED AT THE MEETING

1. Business Conducted: Discuss and approve the minutes for the meeting held on February 17, 2017. Action Taken: Ms. Bell moved that the minutes for the meeting held on February 17, 2017, be approved. Ms. Williams seconded the motion. Roll Call Vote: Ms. Bell – aye, Ms. Williams – aye, Ms. Wilhite – aye. Motion passed, 3-0.
2. Business Conducted: Process absentee ballots for the April 4, 2017, Regular Municipal General Election. After opening the outer envelopes and examining the affidavits, the board determined that all ballots would be counted. Action Taken: Ms. Wilhite made a motion that all ballots be counted and processed through the eScan set up to read all absentee ballots that are eligible to be processed. Ms. Bell seconded the motion. All ballots were processed through the eScan. Roll Call Vote: Ms. Bell- aye, Ms. Williams –aye, Ms. Wilhite – Aye. Motion passed, 3-0.
3. Business Conducted: Approve substitute Precinct Officials for the April 4, 2017, Municipal General Election. Ms. Wilhite made a motion to approve Fred Morrow as a substitute Precinct Official for the Town of Kingston, Municipal General Election for Precinct 480303 to replace Arlena Cagle as she was not able to work the election. Action Taken: Ms. Bell seconded the motion. Roll Call Vote: Ms. Bell – aye, Ms. Williams-aye, Ms. Wilhite – aye. Motion passed, 3-0.
4. Business Conducted: Canvass the April 4, 2017, Regular Municipal General Election returns for districts totally contained within Marshall County (single county districts). The Board canvassed the April 4, 2017, Regular Municipal General Election statutory municipality returns for the

following districts totally contained within Marshall County: Town of Oakland, Town of Kingston. Throughout the evening, Board members were present and observed the processes and procedures involved in the receipt of voting devices, election supplies, and ballots from all Precinct Inspectors; the tabulation of election results and production of tabulation reports and summary results reports; the transfer of sealed ballot transfer cases received from Inspectors and sealed ballot transfer cases containing counted mail and nursing home absentee ballots into the custody of the Sheriff. The Board also examined tabulation reports and unofficial certification reports. Action Taken: None. Board action not required.

5. Business Conducted: Discuss dates and times for future County Election Board meetings. Secretary Wilhite informed the members that the next County Election Board meeting expected to be held on April 7, 2017, at 4 p.m. in connection with the 2017 Regular Municipal General Elections. Action Taken: None, No motion or vote was required.
6. Business Conducted: Adjourn. Action Taken: Ms. Bell moved to adjourn until the next meeting which is scheduled on Friday, April 7, 2017 at 4 p.m. Ms. Williams seconded the motion. Roll Call Vote: Ms. Williams – aye, Ms. Bell – aye, Ms. Wilhite – aye. Motion passed 3-0. Meeting adjourned at 8:10 p.m.